**Tool 5: Priority Score Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Overview of areas for improvement** | **Importance****[I1]** | **Impact****[I2]** | **Feasibility** **[F]** | **Total score****[I1 +I2 + F]** | **Ranking** |
| 1. The Vision mission and values and mandate are not written and 100% shared
 | **3** | **3** | **5** | **11** | **3** |
| 1. Members of staff of the PDO should participate in the re assessment of Mission Vision and Values and mandate
 | **3** | **3** | **5** | **11** | **3** |
| 1. Clear roles and responsibilities within the PDO & shared information
 | **3** | **5** | **5** | **13** | **2** |
| 1. Motivation of staff
 | **3** | **5** | **3** | **11** |  |
| 1. PDO is not involved from the beginning and in all projects, to strategize, supervise and monitor the projects (from the inception to the ex post - evaluation) – DEFINITION OF MANDATE
 | **5** | **5** | **5** | **15** | **1** |
| 1. Structuring (re-structuring) of the system/team & coordination
 | **5** | **5** | **5** | **15** | **1** |
| 7. Clear financial reporting in line with Govt expectations particularly at the house level where projects are implemented | **5** | **3** | **3** | **11** | **3** |
| 8. Formulation of a M&E system | **5** | **5** | **0** | **10** |  |
| 9. Capacity building of LCs | **5** | **5** | **5** | **15** | **1** |
| 10. Identification of new projects as alternatives to the income from the procure | **5** | **5** | **5** | **15** | **1** |
| 11. Capitalization of existing good practices of networking (i.e. Adwa) | **5** | **5** | **5** | **15** | **1** |
| 12. Interaction with the Commissions | **3** | **3** | **5** | **11** | **3** |
| 13. Formulation of a M&E system | **5** | **5** | **3** | **13** | **2** |
| 14. Financial flow - accountability | **3** | **3** | **0** | **6** | **5** |
| 15. Replication of preventive approach projects and share of experience / material; delegation with authority; strategy of PDO | **3** | **3** | **3** | **9** | **4** |
| 16. Security policies and exercise | **3** | **0** | **3** | **6** | **5** |
| 17. Sharing good practices (houses informed about the website?) | **3** | **3** | **5** | **11** | **3** |

|  |  |  |
| --- | --- | --- |
| **Importance** |  | **Impact** |
| **High** | **Medium** | **Low** |  | **High** | **Medium** | **Low** |
| *5 points* | *3 points* | *0 points* |  | *5 points* | *3 points* | *0 points* |
| Both PDO leadership and staff are convinced that this is an urgent area for improvement and/or that working on this area will improve the PDO’s performance  | Some of the PDO leadership and staff are convinced that this is an urgent area for improvement and/or that working on this area will improve the PDO’s performance | PDO leadership and staff are not so convinced that this is an urgent area for improvement and/or that working on this area will improve the PDO’s performance |  | Will have a significant / visible influence on strengthening several of the PDO’s core capabilities (over the next year) | Will have a significant / visible influence on strengthening one of the PDO’s core capabilities (over the next year) | Will have hardly any significant / visible influence on strengthening the PDO’s core capabilities (over the next year) |
|  |  |  |  |  |  |  |
|  |  | **Feasibility** |  |  |
|  |  | **High** | **Medium** | **Low** |  |  |
|  |  | *5 points* | *3 points* | *0 points* |  |  |
|  |  | Can definitely be implemented over the next year; requires resources that are actually available; is the responsibility of the PDO | Can probably be implemented over the next year; requires some extra resources that need to be attracted; is the responsibility of the PDO | Can’t be implement-ted over the next year; requires a lot of extra resources that need to be attracted; depends on many external factors |  |  |